



RICHLAND COUNTY COUNCIL

DEVELOPMENT AND SERVICES COMMITTEE

Jim Manning	Valerie Hutchinson	Gwendolyn Kennedy (Chair)	Bill Malinowski	Seth Rose
District 8	District 9	District 7	District 1	District 5

**APRIL 24, 2012
5:00 PM**

2020 Hampton Street

CALL TO ORDER

APPROVAL OF MINUTES

1. Regular Session: March 27, 2012 (pages 4-5)

ADOPTION OF AGENDA

ITEMS FOR ACTION

2. Animal Care: Proposed Ordinance Revisions [Council Motion] (pages 7-9)
3. Curfew for Community Safety (page 11)
4. Engineering and Architectural Drawing Requirements (page 13)

5. Farmers Market Update (page 15)
6. Homeowner Association Covenants Update (page 17)
7. Recovery of Damages to County Maintained Roads (page 19)
8. Roadway Lighting on State Right of Ways for Commercial Enhancement (page 21)
9. SCDOT Traffic Signals Low Volume Flash Option (page 23)
10. Texting While Operating A Motor Vehicle (page 25)
11. Tree Canopy Ordinance and Inventory Motion (page 27)
12. Utilities Crossing Conservation Easements in Richland County (page 29)
13. Review the process of the Development Review Team (page 31)
14. Broad River Rowing Center (pages 33-38)
15. Bidding of Solid Waste Collection Services in Council District 11 (pages 40-42)
16. Amy Barch's Turning Leaf Project (pages 44-57)
17. Resolution to designate May 2012 as Building Safety Month (pages 59-61)

ADJOURNMENT



Richland County Council Request of Action

Subject

Regular Session: March 27, 2012 (pages 4-5)

Reviews

MINUTES OF



**RICHLAND COUNTY COUNCIL
DEVELOPMENT AND SERVICES COMMITTEE
TUESDAY, MARCH 27, 2012
5:00 P.M.**

In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building.

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MEMBERS PRESENT

- Chair: Gwendolyn Davis Kennedy
- Member: Valerie Hutchinson
- Member: Bill Malinowski
- Member: Jim Manning
- Member: Seth Rose

ALSO PRESENT: Kelvin E. Washington, Sr., Norman Jackson, Milton Pope, Tony McDonald, Sparty Hammett, Roxanne Ancheta, Randy Cherry, Brad Farrar, John Hixon, Amelia Linder, Bill Peters, Daniel Driggers, Sandra Haynes, Dale Welch, David Adams, Stephany Snowden, Monique Walters, Michelle Onley

CALL TO ORDER

The meeting started at approximately 5:04 p.m.

APPROVAL OF MINUTES

February 28, 2012 (Regular Session) – Mr. Manning stated that the maker of the motion regarding “Automated GIS-based Tracking Software for Land Development” needed to be changed to reflect Ms. Hutchinson and not Ms. Dickerson.

Ms. Hutchinson moved, seconded by Mr. Malinowski, to approve the minutes as amended. The vote in favor was unanimous.

ADOPTION OF AGENDA

Ms. Hutchinson moved, seconded by Mr. Rose, to adopt the agenda as amended. The vote was in favor.

ITEMS FOR ACTION

Animal Care: Proposed Ordinance Revisions – Mr. Manning moved, seconded by Mr. Malinowski, to forward this item to Council with a recommendation to table. The vote in favor was unanimous.

Printing, Mailing and Postal Services – Ms. Hutchinson moved, seconded by Mr. Rose, to forward this item to Council with a recommendation that Council approve the request to authorize the Procurement, Support Services and the Treasurer's office to negotiate and award a contract for the printing, mailing, and postal service. The vote in favor was unanimous.

Purchase of John Deere Excavator – Mr. Manning moved, seconded by Ms. Hutchinson, to forward this item to Council with a recommendation to approve the request to purchase the excavator for the Roads and Drainage division of the Department of Public Works. A discussion took place.

Mr. Rose made a substitute motion, seconded by Mr. Malinowski, to forward this item to Council without a recommendation. The vote in favor was unanimous.

Resolution in Support of National County Government Month – Mr. Malinowski moved, seconded Ms. Hutchinson, to forward this item to Council with a recommendation that Council approve the resolution in support of National County Government Month. The vote in favor was unanimous.

ADJOURNMENT

The meeting adjourned at approximately 5:24 p.m.

Submitted by,

Gwendolyn Davis Kennedy, Chair

The minutes were transcribed by Michelle M. Onley

Richland County Council Request of Action

Subject

Animal Care: Proposed Ordinance Revisions [Council Motion] (pages 7-9)

Reviews

Richland County Council Request of Action

Subject: Animal Care: Proposed Ordinance Revisions [Council Motion]

A. Purpose

Council is requested to review the motion made by Councilman Manning at the February 21, 2012 Council Meeting, and direct staff as appropriate.

B. Background / Discussion

The following motion was made by Councilman Manning at the February 21, 2012 Council Meeting:

I move that Council fix the animal shelter ordinance passed February 7, 2012 by implementing those items placed into the substitution motion made that same night. [Manning] Forwarded to the D&S Committee.

The substitute motion items referenced in Mr. Manning's motion are as follows:

1. Properly licensed animals should be given a second chance just as the ordinance gives a second chance to hunting dogs and performance dogs.
2. Allow the owner 48 hours to have his/her animal spayed / neutered by their vet in lieu of allowing this operation to be performed at the shelter [by a licensed veterinarian], as is the current practice.

The Joint County – City Animal Care Advisory Committee met Monday, March 12, 2012 and April 9, 2012 to discuss these two items, and unanimously agreed that the two proposed amendments are not recommended.

Items discussed at the Advisory Committee meeting are as follows:

1. Properly licensed animals should be given a second chance just as the ordinance gives a second chance to hunting dogs and performance dogs.

Currently, over 5,500 pets are properly licensed in unincorporated Richland County. A second chance would therefore potentially be extended to over 5,500 pets annually. In the past 16 months, 1 performance dog and 9 hunting dogs were allowed a second chance (10 total). Therefore, City and County staff would go from tracking 10 animals to potentially over 5,500 **annually**. This is a 550% increase. This administrative burden on City and County staff would require more personnel and resources.

Allowing a pet out of the shelter unsterilized may have substantial consequences. As a point of reference, a pair of breeding cats, which can have two or more litters per year, can exponentially produce **420,000 offspring** over a seven-year period. A pair of breeding dogs can exponentially produce **67,000 offspring** over a six-year period.

2. Allow the owner 48 hours to have his/her animal spayed / neutered by their vet in lieu of allowing this operation to be performed at the shelter [by a licensed veterinarian], as is the current practice.

Again, allowing a pet out of the shelter unsterilized may have substantial consequences. As a point of reference, a pair of breeding cats, which can have two or more litters per year, can exponentially produce **420,000 offspring** over a seven-year period. A pair of breeding dogs can exponentially produce **67,000 offspring** over a six-year period.

Currently, over 6,000 pets are picked up annually by Richland County Animal Care Officers. This directive would place an administrative burden on City and County staff. A work-load of potentially 6,000 cases annually would be created to track and follow up with owners to obtain proper documentation to ensure the surgery was done.

Please note that City and County Animal Care staff stated that **they have not received complaints regarding surgical procedures at the shelter in the past 3 years. The shelter performs over 2,000 spay / neuter surgeries per year.**

The Advisory Committee feels that these two items would also cause the County to lose ground it has made in reducing pet overpopulation. Shelter intake will increase, which will drive up costs, which pet-owning and **non**-pet owning taxpayers will ultimately pay.

Furthermore, as the City and County have a joint animal shelter, further revisions to the County's animal care ordinance will result in the City's and County's ordinances becoming *further* apart, when it is recommended to bring the ordinances more in-line with each other so as to facilitate smoother day-to-day operations for both entities, and provide a clearer understanding of the animal care ordinances for **all** Richland County citizens.

Again, the Joint County – City Animal Care Advisory Committee unanimously agreed that the two proposed amendments are not recommended.

C. Financial Impact

Both proposals will have a negative financial impact. The administrative follow-up alone on both proposals will drive up the cost of shelter operations, and will cost pet-owning and **non**-pet owning taxpayers more money. While the actual cost increase is not known at this time, it is known that these two items *will* cause an increase.

D. Alternatives

1. Do not approve the two proposals.
2. Approve the proposals as presented.
3. Approve the proposals as amended.

E. Recommendation

The Joint County – City Animal Care Advisory Committee unanimously agreed that the two proposed amendments are not recommended.

Recommended by: **Joint County – City Animal Care Advisory Committee**
Date: 3/12/12 and 4/9/12

F. Reviews

(Please ***SIGN*** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Animal Care

Reviewed by: Sandra Haynes

Date: April 11, 2012

Recommend Council approval

Recommend Council denial

Comments regarding recommendation:

I recommend that we not approve the two proposals due to the information discussed with the Joint County- City Animal Care Advisory Committee on March 12, 2012 and April 9, 2012. The two proposals could potentially create a negative financial impact as there would be an increased likelihood that owners would not get their pets spayed/neutered at all after the 1st offense. Another concern would be with the 48 hour time period allowed to pet owners. This would require some type of administrative coordination with veterinarians that are not bound by the administrative procedures of the County. This could potentially increase administrative costs on both ends. Additionally, once pets are allowed to leave the shelter there is no guarantee that they will be taken to their vet. This would create the administrative costs of a necessary follow-up process and also may require additional enforcement measures that will increase operational costs.

Finance

Reviewed by: Daniel Driggers

Date:

Recommend Council approval

Recommend Council denial

✓ Council Discretion (please explain if checked)

Comments regarding recommendation:

This is a policy decision and left to council discretion. Based on the ROA financial impact section, approval would have a negative financial impact on the County but the cost is not disclosed. Based on that comment, I would recommend that Council determine the financial impact of the decision prior to approving and appropriately address how that cost will be absorbed.

Legal

Reviewed by: Elizabeth McLean

Date: 4/12/12

Recommend Council approval

Recommend Council denial

✓ Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision left to Council's discretion.

Administration

Reviewed by: Roxanne Ancheta

Date: April 12, 2012

Recommend Council approval

✓ Recommend Council denial

Comments regarding recommendation: The two proposed ordinance revisions would have a negative financial impact on City - County Animal Shelter operations, as well as County Animal Care departmental operations. We do not have the resources (personnel, capital, funding, etc.) to effectively and successfully implement and sustain either item.

Item# 2

Richland County Council Request of Action

Subject

Curfew for Community Safety (page 11)

Reviews

The County of Richland



Office of the County Attorney

MEMORANDUM

From: Bradley T. Farrar, Deputy County Attorney

To: Randy Cherry, Research Manager

Date: April 19, 2012

**Re: Curfew For Community Safety (Development and Services
Committee)**

Legal staff is working with Council member(s) to address issues entailed in a potential curfew and any draft ordinance imposing conditions relative to a curfew or other measures intended to enhance community safety.

Legal guidance relative thereto is available for the Committee, including attorney-client privileged legal advice as provided for under the Freedom of Information Act.

2020 Hampton Street, Suite 4018/P.O. Box 192/ Columbia, South Carolina 29202/ (803) 576-2070
Tele Fax: (803) 576-2139/ TDD # 748-4999

Item# 3

Richland County Council Request of Action

Subject

Engineering and Architectural Drawing Requirements (page 13)

Reviews

Richland County Government

County Administration Building
2020 Hampton Street
P.O. Box 192
Columbia, SC 29202



Phone: (803) 576-2050
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Office of the County Administrator

MEMORANDUM

TO: Councilman Jackson and the Development and Services Committee
FROM: Sparty Hammett, Assistant County Administrator
SUBJECT: Engineering and Architectural Drawing Requirements
DATE: April 19, 2012

Review all Engineering and Architectural Drawing requirements to make sure there is no unnecessary charge or expense to citizens (D&S - January 2010).

Staff in the Planning and Development Services, Public Works, and Building Inspections Departments reviewed all of the County's requirements and determined that they were necessary or a requirement of the International Building Code. The Family Property Ordinance passed by Council eliminated the requirement for paved roads and sidewalks for families that are subdividing property. This addressed a major concern of some Council members in regards to the county's requirements.

In addition, as part of the ongoing Development Review Process Analysis, staff is reviewing all building and development-related processes and flow charts to document process changes and identify opportunities for streamlining. Staff in each operational area are being asking to think about why the requirements/steps are in place – not just because “we’ve always done it that way” or because “someone started doing it.” One example of the types of improvements being made is the Minor Subdivision process. Staff identified that Richland County is the only large South Carolina County that has a 2-step Minor Subdivision process, and no staff member could come up with a legitimate reason as to why the additional step was needed. As a result, the ordinance is being amended to recommend the elimination of the sketch plan requirement.

Item# 4

Richland County Council Request of Action

Subject

Farmers Market Update (page 15)

Reviews

Richland County Government

County Administration Building
2020 Hampton Street
P.O. Box 192
Columbia, SC 29202



Phone: (803) 576-2050
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Office of the County Administrator

To: Richland County Council Members
From: J. Milton Pope
Date: April 17, 2012
Subject: Farmers' Market Property

This item remains pending while the SCRA and Richland County work together on the Joint Master Plan and marketing for the property.

The site (along with adjacent property) has significant economic development potential as an industrial site. This site could become an "income producer (increased tax base) and job hub for the County.

Other benefits (obtained from the County's Director of Economic Development) include:

- Site is currently zoned industrial and is surrounded by industrial uses.
- Site is rail served which is attractive for industrial users and rail served sites are difficult to find.
- Excellent interstate access.
- South Carolina Research Authority (adjoining property owner) is working with county to develop as an industrial park.

At the March 6, 2012 Council Meeting, Council tabled the idea of this property being used for recreation and/or a farmers' market.

Therefore, this item remains as pending. Updates will be brought to Council as needed.

Richland County Council Request of Action

Subject

Homeowner Association Covenants Update (page 17)

Reviews

Richland County Government

County Administration Building
2020 Hampton Street
P.O. Box 192
Columbia, SC 29202



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Office of the County Administrator

To: Richland County Council Members
From: Roxanne M. Ancheta
Date: April 17, 2012
Subject: Homeowner Association Covenants Update

At the July 20, 2010 Council Meeting, Councilman Jackson made the following motion during the Motion Period:

Review Home Owners Association covenants by developers and the time frame for transfer and the strength of the contracts. [Jackson]
Forwarded to the D&S Committee.

The item was forwarded to the D&S Committee, where it remains while legislation is pending at the SC State House.

The history of the item is below:

Session 119 - (2011-2012)

S 0218 General Bill, By Jackson

Summary: S.C. Homeowners Association Act

A BILL TO AMEND TITLE 27 OF THE 1976 CODE, BY ADDING CHAPTER 52, TO ENACT THE "SOUTH CAROLINA HOMEOWNERS' ASSOCIATION ACT."

12/08/10	Senate	Prefiled
12/08/10	Senate	Referred to Committee on Judiciary
01/11/11	Senate	Introduced and read first time (<u>Senate Journal-page 101</u>)
01/11/11	Senate	Referred to Committee on Judiciary (<u>Senate Journal-page 101</u>)
03/14/11	Senate	Referred to Subcommittee: Malloy (ch), Ford, Massey, S.Martin

Per our legislative team, it looks as though this item is not going to progress, as it came up in the Senate Subcommittee, but has not been favorably reported to full committee.

Our legislative team continues to track this item, and we will alert Council when/if action occurs.

Item# 6

Richland County Council Request of Action

Subject

Recovery of Damages to County Maintained Roads (page 19)

Reviews



RICHLAND COUNTY

Department of Public Works

C. Laney Talbert Center

400 Powell Road

Columbia, South Carolina 29203

Voice: (803) 576-2400 Facsimile (803) 576-2499

<http://www.richlandonline.com/departments/publicworks/index.asp>



MEMO

To: Councilman Malinowski
D&S Committee of Council
From: David Hoops, Director of Public Works
Cc: Sparty Hammett, Assistant Administrator
Re: Recovery of Damages to County Maintained Roads
Date: April 16, 2012

At the request of Councilman Malinowski Public Works investigated the ability to protect County maintained roadways from damage caused by heavy vehicles or improper drive aprons, or recover costs of repairing such damages..

The enforcement of overweight vehicles is the responsibility of law enforcement and is covered by state regulations. Damages caused by vehicle entry to adjoining properties can be handled by our existing regulations and policies establishing encroachment permits.

Richland County Council Request of Action

Subject

Roadway Lighting on State Right of Ways for Commercial Enhancement (page 21)

Reviews



RICHLAND COUNTY

Department of Public Works

C. Laney Talbert Center

400 Powell Road

Columbia, South Carolina 29203

Voice: (803) 576-2400 Facsimile (803) 576-2499

<http://www.richlandonline.com/departments/publicworks/index.asp>



MEMO

To: Councilman Rose
D&S Committee of Council
From: David Hoops, Director of Public Works
Cc: Sparty Hammett, Assistant Administrator
Re: Roadway Lighting on State right of ways for Commercial Enhancement
Date: April 16, 2012

Public Works met with representatives of the hospitality industry and lighting manufacturers to discuss implementation of lighting installations in SCDOT right-of-way. The hospitality industry representative, Rick Patel, is going to summarize facilities at all interstate exit locations in Richland County for ranking potential exit ramps for lighting.

Richland County Council Request of Action

Subject

SCDOT Traffic Signals Low Volume Flash Option (page 23)

Reviews



RICHLAND COUNTY

Department of Public Works

C. Laney Talbert Center

400 Powell Road

Columbia, South Carolina 29203

Voice: (803) 576-2400 Facsimile (803) 576-2499

<http://www.richlandonline.com/departments/publicworks/index.asp>



MEMO

To: D&S Committee of Council
From: David Hoops, Director of Public Works
Cc: Sparty Hammett, Assistant Administrator
Re: SCDOT Traffic Signals Low Volume Flash Option
Date: April 6, 2012

At the request of Councilman Malinowski, Public Works investigated the option of placing SCDOT traffic signals on flash mode during times of low traffic volume. The investigation was culminated with a meeting with DOT representatives Barry Maddox and Ed Sawyer and Councilman Malinowski on Feb. 21, 2012.

SCDOT stated that current policy does not advocate use of flash operation at stop and go traffic signals. SCDOT staff explained that they have closely reviewed this request and could not justify using this alternate signal operation at this time. We also discussed concerns with driver expectations and risk of right angled crashes.

SCDOT also provided a copy of a safety study from Winston Salem on the flash mode operation.
<http://safety.fhwa.dot.gov/intersection/resources/casestudies/fhwasa09012/>

Richland County Council Request of Action

Subject

Texting While Operating A Motor Vehicle (page 25)

Reviews

The County of Richland



Office of the County Attorney

MEMORANDUM

From: Bradley T. Farrar, Deputy County Attorney

To: Randy Cherry, Research Manager

Date: April 19, 2012

Re: Texting While Operating a Motor Vehicle (Development and Services Committee)

Legal staff is working with Council member(s) to address issues entailed in a potential draft ordinance imposing conditions relative to texting while operating a motor vehicle.

Legal guidance relative thereto is available for the Committee, including attorney-client privileged legal advice as provided for under the Freedom of Information Act.

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Item# 10

Richland County Council Request of Action

Subject

Tree Canopy Ordinance and Inventory Motion (page 27)

Reviews

Richland County Government

County Administration Building
2020 Hampton Street
P.O. Box 192
Columbia, SC 29202



Phone: (803) 576-2050
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Office of the County Administrator

MEMORANDUM

TO: Councilman Malinowski and the Development and Services Committee
FROM: Sparty Hammett, Assistant County Administrator
SUBJECT: Tree Canopy Ordinance
DATE: April 19, 2012

Motion that Richland County Enact a Tree Canopy Ordinance and inventory to preserve and enhance the number of trees in Richland County. (D&S July 2010)

This motion has been held in Committee pending review by the Development Roundtable. The Development Roundtable has forwarded recommendations to the Planning Commission regarding development principles outlined in the original Roundtable consensus report. The Roundtable process is starting again on April 23, 2012 to finish reviewing the principles and other items such as the Tree Canopy Ordinance.

Richland County Council Request of Action

Subject

Utilities Crossing Conservation Easements in Richland County (page 29)

Reviews

Memorandum

TO: Randy Cherry, Research Manager

FROM: James B. Atkins, Manager, Environmental Planning Division

SUBJECT: Update on Motion for Councilman Malinowski

DATE: April 16, 2012

This memo serves as an update on Councilman Malinowski's motion regarding utilities crossing conservation easements in Richland County. The motion states:

Staff, in conjunction with the Conservation Commission, will consider an ordinance change to prevent the crossing of any portion of a conservation easement with utilities unless by special exception and with specific requirements in place (Malinowski, D&S, September 2011)

History

Councilman Malinowski spoke with Geo Price, Amelia Linder and Buddy Atkins concerning the motion in late Sept 2011, including a discussion of amended the motion to apply more broadly to parcels other than conservations easements. Mr. Malinowski wanted the item placed on the October 2011 D&S Committee agenda. Buddy indicated that staff needs to see what action the Public Service Commission (PSC) takes concerning the SCE&G 230kv transmission line in northeast RC. This hearing is scheduled for October 20, 2011. Buddy indicated that RC intervened in the case and the PSC will not issue an order until December 2011. Until this order is issued, RC is not in a position to draft an ordinance impacting utility lines since Section 6-29-540 of the South Carolina Local Government Comprehensive Planning Enabling Act exempts utility lines from review by any county Planning Commission. Therefore, this item should not be on the agenda until the matter is settled by the PSC.

Update

Richland County settled the case with SCE&G. As a result, the PSC Order did not contain any other language other than the parties agreed to settle and that the requirements of Section 58-33-160 (e) of the Utility Facility Siting and Environmental Protection Act had been met. No new case law or guidance from the PSC was contained in the order which describes whether the "proposed facility [transmission line] will conform to applicable State and local laws and regulations."

Staff has been investigating ordinance language which could be used to address Councilman Malinowski's motion. The task is to find some mechanism which "regulates" utility lines in a manner not inconsistent with Section 6-29-540 of the South Carolina Local Government Comprehensive Planning Enabling Act. This may mean placing requirements directly on landowners which restrict their ability to grant utility easements on/over/under their property without RC approval. Additional legal research is needed to craft the ordinance.

Item# 12

Richland County Council Request of Action

Subject

Review the process of the Development Review Team (page 31)

Reviews

Richland County Government

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Phone: (803) 576-2050
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Office of the County Administrator

MEMORANDUM

TO: Councilman Jackson and the Development and Services Committee
FROM: Sparty Hammett, Assistant County Administrator
SUBJECT: Review of the Development Review Team (DRT)
DATE: April 19, 2012

Review the process of the DRT (Jackson, D&S, October 2011)

This motion was deferred to a future Development and Services Committee meeting. The following changes have been made to the Development Review Team process since the motion was made: appointed DRT members, established pre-DRT meetings, implemented response process within 2 business days, and improved communication to Council regarding DRT projects. Staff is currently reviewing the DRT ordinance to clear up discrepancies, and staff is also reviewing the process of scheduling the DRT meetings to address concerns identified by the Business Friendly Task Force.

Item# 13

Richland County Council Request of Action

Subject

Broad River Rowing Center (pages 33-38)

Reviews

Richland County Government


County Administration Building
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Office of the County Administrator

MEMORANDUM

To: Members of County Council
From: J. Milton Pope, County Administrator 
Subject: Richland County Broad River Rowing Center
Date: 4-20-2012

Richland County Council requested staff meet with members of the Richland County Delegation regarding access to the Broad River Rowing facility.

History:

Richland County owns 27 acres of property along the Broad River adjacent to the Riverside Golf course near Interstate I-20. The property is currently used in partnership with the Broad River Rowing Club under a Memorandum of Agreement (MOA) adopted by County Council (see attachments).

It is important to note staff had numerous meetings and discussions with the Community prior to the adoption of the MOA to ensure use of the facility and property was consistent with adjacent neighborhood expectations.

Directive:

The directive of Council was in response to questions and concerns raised by members of the Richland County Delegation regarding access to the property. Some members of the Delegation suggested the property also be used for a fishing pier or other water craft activities because the dock on the property was initially funded by a grant from the Delegation in conjunction with the Richland County Recreation Commission.

Per the directive of Council, staff met with members of the Delegation regarding the matter and discussed all options; however, no changes materialized from these discussions. The former Chair of Council, Councilmember Paul Livingston, attempted to schedule follow-up meetings with representatives of the Delegation.

Recommendation:

Staff recommends a follow-up meeting with members of the Richland County Delegation to finalize discussions relating to the Broad River facility. If these discussions result in recommended changes and/or amendments to the current MOA, the adjacent neighborhood should be notified prior to any action taken by Council.

Item# 14

STATE OF SOUTH CAROLINA)
)
COUNTY OF RICHLAND)

OPERATING AGREEMENT

This Operating Agreement (the "Agreement") is entered into on this 21st day of April 2009 between **RICHLAND COUNTY**, South Carolina, (the "County"), and **COLUMBIA ROWING CLUB**, (the "Club").

WHEREAS, the County owns and operates the Richland County Rowing Center (the "Site"), located on the west bank of the Broad River; and

WHEREAS, the County and the Club wish to enter into an agreement for the Club's access and use of the Site;

NOW, THEREFORE, in consideration of the mutual covenants contained herein and intending to be legally bound hereby, the County and the Club agree as follows:

1. **Access Guidelines.** The Club agrees to use the Site only for official Club activities and purposes. It shall be the responsibility of the Club to ensure that the gate, when not open and in use for Club activities, shall be locked when the last Club member departs the Site. Keys to the gate may be issued to Club members, officers of the Carolina Crew, and select helpers in the Club Youth Rowing Program. The Club shall be responsible for maintaining an accurate list of all persons who are issued gate keys. Such list shall be made available to the County at the County's request. The Club will use due care in the operation of vehicles on the Site for Club purposes. All unauthorized vehicles are subject to the jurisdiction of the Richland County Sheriff's Department. If additional or "over-flow" parking is needed for any activity on the Site, it shall be the responsibility of the Club to provide such parking. Open fires, open flames, grilling, barbequing, alcoholic beverages, and activities related to the use of alcoholic beverages are hereby expressly prohibited on the Site. The hours of operation shall be from sunrise to sunset.
2. **Insurance.** At all times during the duration of this Agreement, the Club shall maintain liability insurance in an amount sufficient to cover all Club activities on or related to the use of the Site. The Club shall provide a certificate of insurance to the County indicating the amount of coverage. It shall be in the sole discretion of the County to determine if the coverage amount is sufficient to meet the requirements of this section. Once the County has approved the coverage amount in the certificate of insurance, such amount shall not be reduced during the term of this Agreement.
3. **Indemnification.** The Club shall hold harmless and shall fully and completely indemnify County from any and all claims, demands or actions brought against the Club or County by

any person, natural or corporate, arising from any act or omission on the part of the Club and related to any activity contemplated by this Agreement. Additionally, all Club members shall sign an indemnification agreement indemnifying the County and the Club from any liability arising from any Club related activities at or related to the Site.

4. **Club Safety Guidelines.** The Club agrees to establish a set of Membership Rules and Guidelines (the Guideline) concerning safety and behavior at the Site and while on the River. The Club agrees to the following specific safety training and procedures found in the Guideline related to rowing activities at or related to the Site:
 1. All Club members will be required to pass a swimming test before being allowed to row from the Site.
 2. All Club members will pass training concerning the proper procedures to be used in the event that a boat capsizes.
 3. No member will row more than 500 meters downstream of the dock toward the dam if rowing alone AND water is going over the dam as indicated by the water level indicator at the dock.
 4. No member will row downstream of the dam warning buoys under any circumstances.
 5. No Club member will be allowed to row on the River under unsafe weather or water level conditions.
 6. No alcoholic beverages will be allowed at the Site.
 7. No loud or disruptive activities will be allowed at the Site.
5. **Approval of Club Activities.** Normal day-to-day and weekly activities will be governed by this Agreement. Additional activities such as regattas to which other clubs are invited, new programs that involve a substantial increase in activity, and special events to which the public is invited will require prior approval by the Richland County Administrator. The Club shall give notice of any such activities in a reasonable time to allow the County to properly research and respond. It is understood that certain small events may offer opportunities which will call upon an acceleration of the approval process.
6. **Site Maintenance.** General day-to-day Site maintenance including trash removal will be the responsibility of the Club. Any remaining repairs will be the responsibility of the County.
7. **Term and Termination.** This Agreement shall remain in effect for a period of five (5) years from the date of execution. Either party may terminate the Agreement by giving 90 days written notice to the other party.
8. **Assignment.** Neither this Agreement nor any duties or obligations under this Agreement may be assigned by the Club without prior written consent of the County.

9. **Amendment of the Agreement.** Any amendment to this Agreement shall not be binding upon all of the parties unless such amendment is in writing and executed by all parties hereto.
10. **Notice.** All correspondence shall be sent as follows:

Columbia Rowing Club:

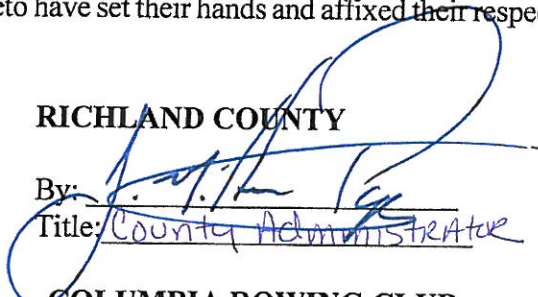
Columbia Rowing Club
George Park, President
720 Vintage Lane
Columbia, SC 29210

Richland County:

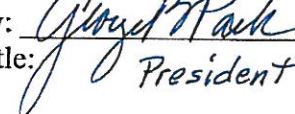
Richland County
Attn: County Administrator
PO Box 192
Columbia, SC 29202

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their respective seals the day and year first above written.

RICHLAND COUNTY

By: 
Title: County Administrator

COLUMBIA ROWING CLUB

By: 
Title: President



Item# 14

Richland County Rowing Center



Permitted

- Picnicking
- River Viewing
- Hiking (Trails Undeveloped)
- Rowing
- Leashed Pets

Prohibited

- Overnight Camping
- Open Fires
- Firearms Use
- Hunting
- Fishing from Dock
- Littering
- Swimming
- Alcoholic Beverages
- Loud Noise, Music
- Canoe Launching

To Report Maintenance Concerns, Please Call Richland County Department of Public Works (803) 576-2450

Richland County Council Request of Action

Subject

Bidding of Solid Waste Collection Services in Council District 11 (pages 40-42)

Reviews

Richland County Council Request of Action

Subject: Bidding of Solid Waste Collection Services in Council District 11

A. Purpose

The purpose of this item is to request the County Council's consideration of a motion made at the April 3, 2012, Council Meeting regarding the bidding of solid waste collection services in Council District 11.

B. Background / Discussion

At the April 3, 2012, Council Meeting, Council Member Norman Jackson introduced the following motion:

“In an attempt to achieve a better fee for the citizens of Richland County and give opportunity for local vendors, I move that the County invite bids for the garbage operations in the SE area.”

In the process of rendering a decision on this motion, the following information should be considered:

- Richland County began providing County-wide curbside collection in January of 1986.
- The County currently provides curbside collection for residents through five contracted haulers. The services provided include the collection of household garbage, yard waste, bulk items and recyclables.
- Council District 11 encompasses Solid Waste Service Areas 6 and 7.
- In October 2011, the Council authorized staff to negotiate with the hauler for Service Area 6 (10,571 homes), and those negotiations are currently underway. The existing contract for Service Area 6 expires December 31, 2012.
- The Service Area 7 (6,295 homes) contract is not due to expire until 2014.
- In the past, the County has structured the contracts for solid waste collections so that the contract terms are staggered and that they don't all come up for renewal at once. Bidding area 7 at this time would change its position in the rotation.
- Negotiation of expiring contracts or rebidding contracts provides an opportunity for enhancing our current curbside service with additional services, such as improved recycling and yard waste programs.
- Current expiring routes are Service Area 2 with 8,694 homes (serviced by Waste Industries), and Service Area 6 with 10,571 homes (serviced by Advanced Disposal). Both of these contracts expire in December 2012.

C. Financial Impact

The true financial impact associated with bidding vs. renegotiating the contracts cannot be determined unless and until bids are received. The Solid Waste Department budgets annually for all costs associated with curbside collection.

D. Alternatives

1. Direct staff to continue negotiations with the current contractor (Advanced Disposal) for Service Area 6.
2. Authorize staff to begin early negotiations with the contractor for Service Area 7.
3. Direct staff to rebid Service Areas 6 and 7.

E. Recommendation

As indicated above, the Council voted in October 2011 to authorize the staff to renegotiate the contract for Service Area 6. Staff has been conducting those negotiations for the past several months and has reached a preliminary agreement with the hauler (Advanced Disposal) which was to be presented to the Council later this month.

Because of the Council's previous direction to renegotiate, and because of the fact that negotiations have all but been completed, it is recommended that Service Area 6 not be bid at this time and that the negotiation process be allowed to run its course. It should be noted that the negotiations appear to have achieved a very favorable outcome for the County in terms of cost and in terms of enhanced services.

Recommended by: Tony McDonald Department: Administration Date: 4/13/12

F. Reviews

(Please **SIGN** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Solid Waste Department

Reviewed by: Paul Alcantar

Date:

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Finance

Reviewed by: Daniel Driggers

Date: 4/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Procurement

Reviewed by: Rodolfo Callwood

Date: 4/17/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Procurement haven't been involved with the negotiations.

Legal

Reviewed by: Elizabeth McLean

Date: 4/18/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision left to Council's discretion; however, if the contract for AREA 7 has not expired and Council wants to re-bid it, any termination proceedings should be done only in accordance with the contract terms.

Administration

Reviewed by: Tony McDonald

Date: 4/18/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Based on the previous direction from County Council, it is recommended that Service Area 6 not be bid at this time and that the negotiation process be allowed to run its course.

Richland County Council Request of Action

Subject

Amy Barch's Turning Leaf Project (pages 44-57)

Reviews

Richland County Council Request of Action

Subject: Amy Barch's Turning Leaf Project

A. Purpose

County Council is requested to approve/endorse the Detention Center to institute Amy Barch's "Turning Leaf Project"

B. Background / Discussion

During the April 3, 2012 Council meeting, Councilmember Rose made a motion to institute the Turning Leaf Project at the Detention Center.

The Detention Center has always been progressive in looking for new programs to add to the current curriculum in an effort to make positive impact on detainees/inmates lives. The goal is to change the detainee/inmates way of thinking and thus reduce the recidivism rate of detainees/inmates.

The Turning Leaf Project is such program. This project brings victims into jails and prison to interact with inmates. The victim express the impact crime has made in their life. The goal of the Turning Leaf program is to send a revealing message to the perpetrators of crime by allowing the perpetrator to see the direct impact their crime has on the victim and the victim's family. Included with this ROA is a news article describing the program at the Charleston County Detention Center.

This is a completely voluntary program.

C. Financial Impact

To be determined, this program may involve travel and per-diem expense

D. Alternatives

1. Approve the request to endorse Amy Barch's Turning Leaf Program
2. Do not approve

E. Recommendation

It is recommended that Council approve alternative one.

Recommended by: Ronaldo D Myers Department: Detention Center Date: Apr 4, 2012

F. Reviews

(Please **SIGN** your name, ✓ the appropriate box, and support your recommendation before routing. Thank you!)

Finance

Reviewed by: Daniel Driggers

Date: 4/11/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Procurement

Reviewed by: Rodolfo Callwood

Date: 4/12/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 4/12/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision left to Council's discretion. I would suggest having any visitor who will have contact with an inmate sign a liability waiver of some sort.

Administration

Reviewed by: Sparty Hammett

Date: 4/12/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Recommend Council approval of the Turning Leaf program.

New program for inmates stresses accountability

BY SCHUYLER KROPF
skropf@postandcourier.com
Sunday, March 25, 2012

The room was full of prisoners, each one hanging on every painful word Kelly Heger spoke. For an unbroken 15 minutes, the 5-foot, 1-inch woman carried the inmates back in time to a distant October night when a speeding drunken driver slammed into her car.



Kelly Heger shows inmates at the Charleston County jail a video tribute of the life of her daughter, 3-year-old Kasey Heger, who was killed in a drunken driving accident. Heger's presentation was part of the "Turning Leafs Project" at the detention center.

"I saw grass and dirt kick up and he overcompensated," she said of driver Bobby Franklin Minnick. "And then he was coming straight toward me."

An instant later, and just before she blacked out, Heger heard a voice say, "Everything is going to be OK." She awoke to the sound of her 6-year-old son, Garrett, screaming something about her 3-year-old daughter.

"Mom, Kasey is dead," he said.

The man who hit them survived. Minnick was ejected from his vehicle and tossed some 70 feet away, but made it to an intensive care unit.

"Drunks always live," Heger told her rapt audience. "They're floppy."

Deep inside the Charleston County jail, this program is trying to reach out to men who see crime as the answer. By bringing criminals and crime victims together, teacher Amy Barch hopes to show what happens on the other side of their deeds, brutality and triggers.

"They have the capacity to change and repair harm," she said.

Whether Barch's efforts are working is unclear, largely because her "Turning Leafs Project" is in its infancy. But anecdotal information suggests that progress is being made.

The men who enroll in her 10-week class of listening to first-person accounts of being assaulted, exposed to criminal domestic violence and other life-altering crimes are better behaved than other prisoners, officials report.

"Anything they are doing outside the cells is bringing their stress levels down," said Bernard Keyes, captain of operations at the jail.



Charleston County jail inmate Michael Richardson offers a hug to Heger, whose talk about her daughter's death put a name to the consequences of a violent act.

But it is accounts like Heger's that take the class a step further, he said, talking about the death of a child in a DUI crash.

"These were young guys tearing up," Keyes said. "They get to see themselves through somebody else's eyes."

Last year, Barch, 33, approached the jail staff to see if she could begin teaching the course "Impact of Crime" after she helped teach the same program in the Washington, D.C., area.

"I've always had a passion to work with people who are incarcerated," the former University of Washington student said. She is not paid to teach the jail class, but is seeking grants to support the course long-term. The class appears to be unique to Charleston locally. Berkeley and Dorchester officials say they don't have anything similar.

The curriculum involves a lot of testing and open discussions about causes, effect and, ultimately, accountability for crimes. Taking part is voluntary, but failing to do homework or show a good attitude can get someone dismissed. About 20 inmates are in the class this quarter.

"What I ask from the class participants is accountability," she said. "True accountability includes accepting responsibility, repairing harm and changing behavior."

Heger's appearance this month put a human face on Barch's lessons.

On the evening of Oct. 20, 2007, Heger and her children went to a Goose Creek store to buy chalk. Heading home and within sight of their mailbox, Minnick's minivan hit them. He was drunk and trying to drive to Florence.

Heger's immediate injuries included a dislocated shoulder and hip. Blood gushed from wounds, and she had a mass of glass particles in her mouth.

Her son was mostly unhurt, except for the visions that stay with him to this day.



Photo by Grace Beahm

Amy Barch brought her "Impact of Crime" course to the Lowcountry after she had helped teach the program in the Washington, D.C., area. "I've always had a passion to work with people who are incarcerated," the former University of Washington student said. She is not paid for teaching the class, but is seeking grants to support the course.

Have a story to tell?

Item# 16

If any crime victims are interested in telling their stories to prisoners at the Charleston County Detention Center as part of the "Turning Leafs Project," contact Amy Barch at asbarch@gmail.com

"He saw things that people in Vietnam would see," said Heger, who since the accident has taken a new direction as regional leader for Mothers Against Drunk Driving in the Charleston, Berkeley and Dorchester areas.

Kasey was buried in a princess costume and wore a mask to cover injuries that left her disfigured. Heger described to the group the image of wrapping her daughter in a blanket.

"I just remember she was so cold," she said. "That's my last memory of my daughter is touching her little cold fingers because of a choice someone made."

Moans followed from the inmates as the imagery took hold.

Minnick, 53, pleaded guilty to two felony DUI counts and was sentenced to 24 years behind bars. His record already included multiple convictions for driving under a suspended license, dating back to 1983, and his license had been suspended indefinitely in March 2006.

"He's never apologized to us," Heger said. "He's never taken accountability."

That's the message Heger wants to get across to the men in the class. "The choices you make every day affect everybody," Heger said.

Heger's speech seemed to have reached several of them, including some who admitted to drinking and driving.

"It encourages me that I can help my community," added Lavon Frost, 26, of North Charleston, who is being held on a drug charge.

After the class, a dozen of the prisoners stood in a long line waiting to give Heger a goodbye hug in a show of respect for opening herself up.

Then they returned to the jailhouse dorms.



Turning Leaf Project

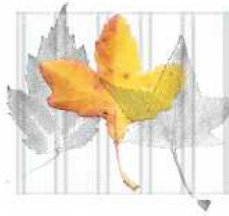
Changing Minds. Creating a Safer Community.

BACKGROUND

Turning Leaf Project is a jail-based education initiative currently serving the Charleston, SC area. Launched in April of 2011 at the Charleston County Detention Center, 51 male inmates have graduated from its cornerstone program – Impact of Crime. An extremely unique and innovative approach to crime control, the Turning Leaf Project’s Impact of Crime class combines both victim-centered and cognitive behavioral curriculum to create a comprehensive program model. Victim Impact classes and cognitive behavioral programs are each widely used, both in institutions and in the community, in an effort to reduce criminal behavior and recidivism. Where Impact of Crime classes teach people *why* they should make better choices, and cognitive education classes teach *how* to change behavior, Turning Leaf Project is unique in combining the curriculum to teach both the *why* and the *how*.

Turning Leaf Project founder, Amy Barch, has been involved in jail education and offender reentry work in varying capacities for the past seven years. From her work in ex-offender emergency and transitional services, jail education and advocacy, Amy has an in-depth knowledge of the myriad of challenges faced by this complex population. After moving to Charleston in June of 2010, Amy began a community wide search for volunteer opportunities to continue her work in jail education and transitional services. Recognizing a lack of critical services for offenders, both incarcerated and transitioning into the Charleston community, Amy approached the Charleston County Detention Center to begin a volunteer driven Impact of Crime class. The program began in April, 2011.

The initial success of the Impact of Crime class is transforming the volunteer-led program into a full-scale community wide reentry initiative. We anticipate that Turning Leaf Project will become a model for “what works” in jail-based education in South Carolina and beyond. We envision using the initial few years to evaluate program design, measure outcomes and establish best practices. In years two and three, with established funding and partner relationships, we plan to explore potential growth to additional locations serving individuals impacted by incarceration. Turning Leaf Project’s Impact of Crime class can be modified for women or juveniles, implemented as a court mandated program for specific offenders, or integrated as a component of the veteran, adult or juvenile drug court.



Turning Leaf Project

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OUTCOMES

Still in its infancy, Turning Leaf Project - now one year old - can report early successes.

Four Impact of Crime classes have been facilitated at the Charleston County Detention Center over the last year, with 51 graduates. Demand for the class continues to be very high. Over 180 male inmates signed up for the course over the past year, but only 80 were accepted into the program due to limited space. Participation and attendance is excellent. Of the 29 that were enrolled but did not graduate, only six chose not to complete the course. The primary reason for non-completion is inmate transfer or release.

Above all, perhaps the most telling success of the Turning Leaf Project comes in the form of testimonial letters from class participants and victim speakers.¹

Community support for Turning Leaf Project's services is growing. Charleston's major newspaper, The Post and Courier, positively reported on the Impact of Crime class in its Sunday paper on March, 25th.² The Coastal Pre-Release Center in Charleston has invited the Turning Leaf Project to submit a proposal to start a comprehensive reentry program at their facility. Attorneys and judges are more aware of the class content and change in offender thinking and attitude as a result of the Impact of Crime experience. Program graduation certificates are beginning to be taken into consideration during sentencing. Jail administrators report better behavior among class participants, and now offer three days "good time" credit for class completion. Additionally, Turning Leaf Project is gaining visibility within the victim service community. Four crime victims have stepped forward recently to participate as victim speakers in the Impact of Crime class.

Turning Leaf Project has also had initial success in securing financial support. Based in Seattle, WA, The Pacific Institute's *A Better World Foundation* approved a grant request for a one-time curriculum donation to Turning Leaf Project. In November, 2011, *A Better World Foundation* donated \$4,000 in cognitive education curriculum to support Impact of Crime's phase II component.

Early recidivism data also indicates program efficacy. According to jail data, only one Impact of Crime class participant has been rearrested since being released (about one third of the group is still incarcerated). Additional time and research is necessary to determine how the Impact of Crime experience affects recidivism rates among class participants.

¹ Addendum B

² Addendum A



Turning Leaf Project

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IMPACT OF CRIME CLASS

The Impact of Crime class is a 12 week class facilitated in two separate phases.

PHASE I:

IMPACT OF CRIME - 5 WEEKS / 10 SESSIONS

Phase I, using the victim-centered approach, implements the “impact of crime” component, breaking down criminogenic beliefs – feelings of entitlement, insensitivity towards victims and unwillingness to take accountability. Victim impact classes are based in concepts of restorative justice and illustrate the ripple effect that crime has throughout the community. Research demonstrates that victim-centered classes effectively challenge and change some criminogenic beliefs, shown to cause short-term behavior change. While additional research is needed on longer-term behavioral outcomes, victim impact classes hold promise for changing attitudes, beliefs and reducing victimization.³⁴

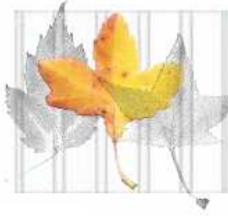
Curriculum. The victim impact phase I material is based on nationally recognized curriculum by the Department of Justice Office of Crime Victims and can be previewed online.⁵ Turning Leaf Project uses curriculum that is provided free of charge from Opportunities, Alternatives & Resources – a nonprofit offender reentry organization located in Fairfax, VA. While the curriculum is approved for use by Turning Leaf Project, proprietary rights to the material remain with OAR, Inc. and cannot be distributed to other agencies. Phase I incorporates a lesson on restorative justice, victimology and nine topics of crime. Crime victims are invited into the classroom for each lesson to share how crime has negatively impacted their life.

	Orientation	45 min
	Orientation	45 min
Session 1	Restorative Justice & Victimology	2 hours
Session 2	Violent Crime	1.5 hours
Session 3	Assault	1.5 hours
Session 4	Robbery	1.5 hours
Session 5	Drunk Driving	1.5 hours
Session 6	Child Abuse	1.5 hours
Session 7	Domestic Violent	1.5 hours
Session 8	Sexual Assault	1.5 hours
Session 9	Property Crime	1.5 hours
Session 10	Drug Use & Distribution	1.5 hours

³ https://www.ovcttac.gov/victimimpact/evidence_based.cfm.

⁴ <http://www.doc.state.ia.us/Documents/VICandEvidenceBasedPractices.pdf>

⁵ <https://www.ovcttac.gov/victimimpact>



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**PHASE II:
THINKING FOR A CHANGE – 7 WEEKS / 14 SESSIONS**

Phase II – the cognitive behavioral educational approach –is implemented in order to provide participants with the tools to change their thinking patterns and create a replacement, success oriented, picture of their future – one without criminal activity. Focusing on problem solving, goal setting, skill building and improving self-efficacy, cognitive behavioral programs can help restructure distorted beliefs, attitudes and values – resulting in improved behavior.⁶

Curriculum. Phase II utilizes the National Institute of Corrections (NIC) *Thinking For A Change* curriculum. *Thinking For A Change* is an evidence-based cognitive educational program that has shown to produce sizable reductions in recidivism among inmate participants.⁷ NIC’s curriculum is provided free to trained facilitators. Amy Barch is earning a credential to facilitate the material in June, 2012.

Session 1	Active Listening / Asking Questions	2.5 hours
Session 2	Giving Feedback / Knowing Your Feelings	2.5 hours
Session 3	Thinking Controls Our Behavior	2.5 hours
Session 4	Pay Attention to Our Thinking	2.5 hours
Session 5	Recognize Risk / Use New Thinking	2.5 hours
Session 6	Thinking Check-in Understanding the Feelings of Others	2.5 hours
Session 7	Making A Compliment / Apologizing	2.5 hours
Session 8	Responding to Anger / Negotiating	2.5 hours
Session 9	Introduction to Problem Solving	2.5 hours
Session 10	Stop and Think / State the Problem	2.5 hours
Session 11	Set a Goal and Gather Information Practice Problem Solving Skills	2.5 hours
Session 12	Think of Choices and Consequences Make a Plan	2.5 hours
Session 13	Do and Evaluate Problem Solving Application	2.5 hours
Session 14	Next Steps / Self-Change After Care	2.5 hours
	GRADUATION	

⁶ <http://www.nij.gov/journals/265/therapy.htm>

⁷ <http://static.nicic.gov/Library/025533.pdf>



Turning Leaf Project

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REPLICATION

Turning Leaf Project's Impact of Crime class can be replicated in a variety of settings, both in secure facilities and within the community. A successful start-up in the Richland County jail system will require support and cooperation from jail administrators. Additional partnerships with victim service providers, the solicitor's office and community based organizations will also help the program grow.

IMPLEMENTATION

Amy Barch will act as Impact of Crime program coordinator and class facilitator. She will have the following responsibilities:

Class Facilitation. Amy will facilitate the two-phase Impact of Crime program in the Richland County jail system. In order to maximize time, funds and impact, Amy is able to facilitate two classes of 20 concurrently (working with 40 inmates at any given time).

Program Coordination. Amy will coordinate with jail administrators the circulation of class sign-up sheets, attendance rosters, victim speaker background forms and guest speakers.

Victim Recruitment. In partnership with collaborating agencies, Amy will conduct outreach to recruit appropriate victim speakers. Amy will be responsible for interviewing and assessing crime victims for program involvement, and creating a safe classroom environment for crime victim to share their story.

Curriculum. Amy will provide all needed curriculum to participants for the two part class (all copies made at the institution). Participants will be provided a certificate of completion upon graduation.

Evaluation. Amy will institute a pre/post-test evaluative process in order to gauge (short-term) program effectiveness. Longer term program outcomes will require multi-agency collaboration.

The institution implementing the Impact of Crime class will have the following responsibilities:

Liaison. The jail will provide one person to act as a liaison to Amy in order to assist with implementation and coordination.

Classroom & Materials. The jail will provide adequate classroom space and access to a copy machine, projector/overhead, TV/DVD player and whiteboard or chalkboard. The jail will also provide jail approved flex pens for note taking.



Turning Leaf Project

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Inmate Participation. Jail staff will circulate sign-up sheets and explain the purpose of the class to inmates in order to generate interest. Additionally, jail staff will transport selected inmates to and from class as needed.

Victim Speakers & Guests. Victim speakers will be allowed to attend class in order to share their story. Other community members will also be allowed to audit the class as the purpose arises (attorneys, victim advocates, graduation guest speaker, etc.).

TIMELINE

The class runs 13 to 14 weeks, with two orientation classes and graduation. In order to maximize time, funds and impact, two classes can be run at the jail concurrently. Class size is limited to 20 participants. With two concurrent classes and a projected 20 inmates in each class, approximately 120 inmates will be enrolled in Richland’s Impact of Crime in year one. Program attrition can be high due to transfer and release. Subsequently full program graduation will likely drop to two-thirds of original enrollment.

YEARLY IMPACT OF CRIME SCHEDULE

Based on a calendar year – start date can be modified





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PROGRAM COST

Cost associated with running a full-scale Impact of Crime class at the Richland County jail is limited to the salary and transportation of the Program Coordinator. All curriculum for the 12 week program is provided to the inmate participants at no cost.

All numbers are per class calculations, and are based on a schedule of two classes running concurrently.

SALARY COMPENSATION

Classroom Hours:

Orientation Week = 1.5 hours
Weeks 1 - 5 = 15.5 hours
Weeks 6 - 12 = 25 hours
Graduation = 1.5 hours
Total = 45

Homework & Preparation:

1.5 hours per phase I topic of crime (10) = 15 hours
30 minutes preparation for each class (24) = 12 hours
Total = 27

Victim Recruitment, Community Outreach & Other Administrative:

5 hours per week (12 weeks) = 60 hours
Total = 60

Total Program Hours (per class) = 132 hours

Cost per hour = \$15

Total Salary Cost (per class) = \$2025

TRANSPORTATION

Amy will commute from Charleston to Columbia two days a week to facilitate the Impact of Crime class. Total Roundtrip Miles = 230 (3 hours, 50 minutes)

Estimated gas cost per day = \$45
Requested reimbursement per day of driving (with wear/tear) = \$65
Total reimbursement for gas plus vehicle wear (per class) = \$877⁸

Total Per Class Cost (salary + transportation) = \$2903

Annual Cost of running six Impact of Crime classes = \$17,415

⁸ Additional gas reimbursement may be requested for meetings with potential victim speakers before program start date.

Amy S. Barch

2761 Fox Trot Road • Charleston, SC 29414
843-847-1089 • asbarch@gmail.com

EDUCATION

Master's Certificate, Public Management (2009)
George Mason University, Arlington, VA

Bachelor of Arts, Law Societies & Justice (2006)
University of Washington, Seattle, WA

PROFESSIONAL EXPERIENCE

Turning Leaf Project, Charleston, SC • 4/11-present

Founder: Founded this jail-based education initiative currently serving the Charleston, SC area. An extremely unique and innovative approach to crime control, the Turning Leaf Project's Impact of Crime class combines both victim-centered and cognitive behavioral curriculum to create a comprehensive program model. The initial success of the Impact of Crime class is transforming the volunteer-led program into a full-scale community wide reentry initiative.

- Recognized in Charleston's *Post & Courier* Sunday newspaper for bringing inmates and crime victims together at the Charleston County Detention Center.
- Graduated 51 inmates in the last year from the Turning Leaf Project's cornerstone Impact of Crime program.
- Initial jail data reports that only one of the Impact of Crime class participants has been rearrested since being released.

East Cooper Community Outreach, Charleston, SC • 6/10-present

Director of Programs: Developed, coordinated, managed and evaluated adult education programming, client intake, as well as emergency services for this large multi-service non-profit organization.

- Redesigned and expanded the organization's GED, WorkKeys and job readiness programs based on evidenced-based models of success, agency capacity and mission, and client needs.
- Instrumental in a complete database overhaul and redesign to effectively capture client data and program outcomes. Acted as database administrator and liaison to organization's technical consultant.
- Supervised a staff of six to provide client intake, case management, food and clothing to over 4,000 families annually living in poverty east of the Cooper River.
- Built relationships with new partners to provide in-house client services, including the Educational Opportunity Center and Vocational Rehabilitation.

Campaign for the Fair Sentencing of Youth, Washington, DC • 3/09-5/10

Program Assistant: Responsible for a range of support tasks as well as independent projects, including building and maintaining an ACCESS database for over 500 contacts, coordinating logistics for nationwide travel and daily meetings, managing campaign finances, website development, and undertaking targeted research projects.

- Served as the primary campaign contact to outside organizations and interacted regularly with legislators, faith leaders and inmates serving life without parole sentences.
- Recruited, managed and coordinated the work of the campaign interns.
- Assisted the Director with fundraising efforts through identifying potential funders and drafting and editing grant proposals.

Opportunities, Alternatives & Resources (OAR), Fairfax, VA ▪ 3/07-3/09

Case Manager & Program Coordinator: Assisted formerly incarcerated individuals transition back into the local communities through resource referrals, individual goal setting, and employment preparation. Managed a caseload of over 50 clients from culturally diverse, socioeconomic levels, counseling each on issues such as educational advancement, work adjustment, vocational training and financial goals.

- Facilitated a dynamic and innovative twelve week class for inmates in the Fairfax County adult detention center focused on restorative justice and the impact of crime on the victim and community.
- Provided intensive case management services to participants of the Loudoun County Drug Court, including teaching a weekly life skills class.
- Worked closely with local police, mental health workers, and drug treatment counselors to deflate crises and prevent emergency situations.

The Good Shepherd Alliance, Leesburg, VA ▪ 11/06-3/07

Case Manager & Educational Coordinator: Developed and implemented an educational program tailored to provide life skills to individuals and families residing at homeless shelters in Loudoun County, VA.

- Worked one-on-one with shelter residents to develop a specific plan of action leading to self-sufficiency.
- Built and maintained successful relationships with numerous organizations, volunteers, and educators in the Loudoun County community.

VOLUNTEER WORK & COMMUNITY LEADERSHIP

Leadership Charleston Class of 2012, Charleston, SC ▪ 9/11-present

Leadership Charleston Participant: Chosen to participate in Leadership Charleston, a 10 month program run through the Metro Chamber of Commerce for rising professional offering an intensive and up-close look at various issues impacting our tri-county region.

ACCESS Youth, Inc., Washington, DC ▪ 8/09-10/10

Mediator Team Lead: Coordinated offender-victim mediation trainings for all new ACCESS Youth mediators and assisted in writing the organization's mediation training manual.

East of the River Clergy Policy Community Partnership, Washington, DC ▪ 5/09-5/10

Youth Mentor: Assisted youths living east of the Anacostia River through community-based, school-based & re-entry focused programming.

Books to Prisoners, Washington, DC ▪ 6/09-5/10

Volunteer: Responded to inmate mail requesting reading materials.

Justice Policy Institute, Washington, DC ▪ 6/08-8/08

Summer Research Associate: Assisted JPI team to promote appropriate alternatives to incarceration through targeted policy briefs, reports and research projects.

King County Correctional Facility, Seattle, WA ▪ 8/04-5/05

Educational Assistant: Worked with incarcerated individuals within the King County jail co-facilitating classroom activities for inmates earning their GED, as well as planning and implementing academic curriculum in individual tutoring sessions.

Richland County Council Request of Action

Subject

Resolution to designate May 2012 as Building Safety Month (pages 59-61)

Reviews

Richland County Council Request for Action

Subject: A Resolution to designate the month of May 2012 as Building Safety Month

A. Purpose

County Council is requested to consider a Resolution that would designate the month of May 2012 as Building Safety Month.

B. Background / Discussion

Designating the month of May as “Building Safety Month” is sponsored by the International Code Council and International Code Council Foundation to remind the public about the critical role of our communities’ largely unknown guardians of public safety—our local code officials— who assure us of safe, efficient and livable buildings. Each year, in observance of Building Safety Month, Americans are asked to consider projects to improve building safety and sustainability at home and in the community, and to acknowledge the essential service provided to all of us by local and state building departments and federal agencies in protecting lives and property. The draft Resolution designating the month of May as “Building Safety Month” is attached for Council’s consideration.

C. Financial Impact

None.

D. Alternatives

1. Approve the Resolution.
2. Approve an amended Resolution.
3. Do not approve the Resolution.

E. Recommendation

This request is at Council’s discretion.

Recommended by: Donny Phipps, Director

Date: April 10, 2012

F. Approvals

Finance

Reviewed by: Daniel Driggers

Date: 4/10/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Item# 17

Building Codes and Inspections

Reviewed by: Donny Phipps

Date:

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Legal

Reviewed by: Elizabeth McLean

Date: 4/11/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation:

Policy decision left to the discretion of Council.

Administration

Reviewed by: Sparty Hammett

Date: 4/11/12

Recommend Council approval

Recommend Council denial

Council Discretion (please explain if checked)

Comments regarding recommendation: Recommend Council approval of the resolution.

